



HARDIN NORTHERN ATHLETIC DEPARTMENT



Pupil Activity Permit (PAP) Guidelines

As part of the coaching process, there are certifications that must be completed. Please complete these certifications as soon as possible to ensure a smooth transition into your coaching position. All costs are the responsibility of the individual coach.

Please visit the following website for instructions on completing the following items:

[Ohio Department of Education Coaching Permit Instructions](#)

Checklist:

- _____ 1. Completed Background Check. See the ODE link above for requirements.
- _____ 2. Completed Sports Medicine Course through ONE of the following:
 - A. [First Aid, Health and Safety Course](#) through [nfhslearn.com](#)
 - B. Attend a free PAP Workshop through [Sportsmediscussion](#)
 - C. Professional licenses or certifications. See the ODE link above for more information.
- _____ 3. [Completed Fundamentals of Coaching Course](#) through [nfhslearn.com](#) (One time requirement).
- _____ 4. [Concussion in Sports](#) through [nfhslearn.com](#) (valid for three years)
- _____ 5. CPR Certification (good for two years)
 - A. [www.cpraedcourse.com](#)
 - B. Attend a CPR Training Course
- _____ 6. Sudden Cardiac Arrest “Lindsay’s Law” Course (valid for one year)
 - A. Completed in your OH|ID Account. You must have a valid or pending Ohio certification with the ODE.
 - B. Option A is preferred but if you don’t have a valid/pending certificate use this [option](#)
- _____ 7. Apply for your Pupil Activity Permit through your [OH|ID Account](#)

Please email digital copies or return printed certificates to the Athletic Director.

Brady Mast
Athletic Director

Andrew Cano
Principal

Jeff Price
Superintendent