

Request for Change of Schedule

Student First and Last Name: _____ School Year: 18-19 Grade Level entering: _____

<u>Originally Scheduled (include course #)</u>	<u>Change Schedule to: (include course #)</u>	<u>Signature of Instructor Dropped Course</u>	<u>Signature of Instructor Added Course</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____

***You only need to fill out the periods that are changing. You must have the signature of the instructor for each course you are dropping AND the signature of the instructor for each course you are adding. If you don't have anything scheduled in a period to start with, you don't need the dropped signature, just the add signature if adding a course to that period.**

I am the parent of this student. I have discussed this change with my son/daughter and agree that they should make this change. I understand that the school will make the final determination regarding the change.

Parent Signature

Date

****This form must be completed and signed by a parent. The student should then give the form to the guidance counselor before the end of the day May 25. Students may only do this one time, so make sure you get the schedule you want on the first try. *Students with more than one study hall (blank period) MUST make a change by May 25 or Mr. Wilson will choose a class for you.***